

**Please complete the following Sections**

**Primary Instructor Name and Degree:**

**Address (street and suite #):**

**City/State/Zip Code:**

**Office Phone:**

**Cell Phone:**

**Email:**

**COMPLIANCE WITH APA STANDARDS:**

**Read and verify that your presentation will be in compliance with these APA standards by placing your initials NOT AN X next to the following statements:**

**1. Contribution to practice, theory or research:** Course material will be up-to-date and accurate and will make a clear contribution to clinical practice, clinical theory, or psychological research. The program should provide post-doctoral psychologists with an opportunity to improve their knowledge and skills.

YES, I have read this and my (our) presentation will be in compliance with this APA standard.

**Initial**

**2. Attention to Accuracy, Utility, and Security of Materials Presented:** APA requires that each CE presentation includes statements by instructors that describe the accuracy and utility of the materials presented, the basis of such statements, the limitations of the content being taught, and the severe and most common risks. APA also requires that you protect the security of any tests and proprietary information you use in your presentation.

YES, I have read this and my (our) presentation will be in compliance with this APA standard.

**Initial**

**3. Ethics:** Course materials and presentation will comply with the American Psychological Association's Ethical Principles of Psychologists and Code of Conduct, which includes protecting the confidentiality and identity of any individuals or organizations discussed and the confidentiality of attendees who may reveal personal information and other participants involved in your presentation.

YES, I have read this and my (our) presentation will be in compliance with this APA standard.

Initial

**4. Diversity:** APA requires that instructors' presentations respect cultural, individual, and role differences, including those based on age, gender, gender identity, race, ethnicity, culture, national origin, religion, sexual orientation, disability, language and socioeconomic status.

YES, I have read this and my (our) presentation will be in compliance with this APA standard.

Initial

**5. Confidentiality:** Instructional materials and participant disclosure will remain confidential. Please remind your audience to keep any identifiable information confidential. Examples of identifiable information might be role plays or video clips.

YES, I have read this and my (our) presentation will be in compliance with this APA standard.

Initial

**6. Audio/Video Taping:** Audio/Video taping of this presentation by/for the presenter is not permitted.

YES, I have read this and my (our) presentation will be in compliance with this APA standard.

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**7. Disclosure of Commercial Support for the Speaker(s)/Presentation:** Presenters must disclose any known commercial support for CE programs or instructors, or any relationship that could be reasonably construed as a conflict of interest.

YES, I have read this and declare that there is no commercial support for this presentation and that there are no situations or relationships for me or other presenters that could be construed as a conflict of interest.

Initial

**OR**

YES, I have read this and disclose the following commercial support or situations or relationships for me, other presenters, or this presentation that could be construed as a possible conflict of interest.

Initial

### WE NEED YOU TO SUBMIT THE FOLLOWING:

- Vitae\*:** Attach a CV
- Brief Bio\* (approximately 60 words):** Please write a brief biography: This is a very brief bio as you would like it to appear in a program brochure – e.g., your title, degree, positions, where you work, population you work with, etc. - a very brief mention of publications (most recent one, or general statement of the kinds of work you publish).
- Photograph\*:** Please email a current head shot photo to our office ([lacpa1@gmail.com](mailto:lacpa1@gmail.com)) for use in our advertising. (A jpg file is required; at least 266 dpi or highest resolution of original will work best, B&W or color photo.)